

**Frederick County Police Accountability Board
Meeting Minutes
Wednesday, August 24, 2022**

Members Dawn Oram, Chair; Shannon Bohrer, Robert Effler, Shawn Goldstein, Ivonne Gutierrez, Katherine Jones, Therese Keegan, Anthony Koomson, Neal Machin, Gabrielle Wachter and Randolph Waesche, Jr. were present for the meeting.

Also present were Bryon Black, County Attorney, Jennifer Keefer, Assistant County Attorney, and Sarah Ambrosio, Executive Administrator, Police Accountability Board and Administrative Charging Committee.

Call to Order

Chair Oram called the meeting to order at 5:30 p.m. virtually via video conference. The Board voted unanimously by show of hands to approve the agenda for August 24, 2022.

Welcome / Introductions

Chair Oram provided an opening statement welcoming everyone to the first Police Accountability Board meeting for Frederick County. Members and staff of the Police Accountability Board introduced themselves.

Overview of the Police Accountability Board and Administrative Charging Committee

Jennifer Keefer, Assistant County Attorney, gave an overview of the duties and responsibilities required of the Police Accountability Board and Administrative Charging Committee to the Police Accountability Board.

Requirements and Responsibilities

Chair Oram discussed the requirements and responsibilities of the Police Accountability Board. Deciding a meeting time, place and manner, the need to establish Rules of Procedure, and if a Vice-Chair should be elected.

Training Overview

Bryon Black, County Attorney and Jennifer Keefer, Assistant County Attorney, provided a training overview. This overview contained information on the Open Meetings Act, Public Information Act, Code of Ethics, Maryland Police Training and Standards Commission and a Confidentiality Release.

Administrative Charging Committee Appointments

Sarah Ambrosio, Executive Administrator, provided information to the board on the Administrative Charging Committee applications. Applications are being accepted August 5, 2022, through September 9, 2022. 15 applications have been received at this

time. Dawn Oram, Chair, discussed coming up with a process for reviewing, interviewing and appointing members to the Administrative Charging Committee.

Complaints Received to date

Sarah Ambrosio, Executive Administrator, provided information to the board on the complaints that the Police Accountability Board has received to date.

Adjourn

The meeting adjourned at 7:25 p.m.